

**Student Self-Evaluation**

*This form is designed to help you reflect upon your internship experiences and also to provide feedback to your employer. The employer may use the comments provided as a testimonial for the company and its future internship programs.*

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Intern Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Intern Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Assess Your Skills**

To what degree did your skills improve as a result of this internship experience?

***0=No Change, 1=Small Improvement, 2=Moderate Improvement, 3=Large Improvement***

\_\_\_\_a. Written communication

\_\_\_\_b. Oral communication

\_\_\_\_c. Problem solving

\_\_\_\_d. Decision making

\_\_\_\_e. Interpersonal/teamwork

\_\_\_\_f. Self-management

\_\_\_\_g. Initiative

\_\_\_\_h. Leadership

\_\_\_\_i. Word-processing and/or data entry

\_\_\_\_j. Spreadsheet and/or database

\_\_\_\_k. Internet/e-mail

\_\_\_\_l. General knowledge of business

\_\_\_\_m. Specific job/industry knowledge

\_\_\_\_n. Other office skills (filing, photocopying, etc.)

**Comments**

1.In terms of preparation for your learning experience, your prior academic coursework was:

very useful of some use not very useful

2. In terms of preparation for your learning experience, your prior work experience was:

very useful of some use not very useful

**Assess the Program**

1.The job orientation provided to you by your employer was:

very thorough sufficient inadequate

2. How well did the internship meet your pre-defined learning goals?

3. Please assess the job responsibilities your employer assigned to you:

difficult to achieve challenging, but attainable not challenging

4. Please assess your intern supervisor.

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5. Please assess your intern mentor.

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6. Would you work for this employer as a result of your internship?

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7. What was the best part of your internship experience?

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8. What suggestions do you have to improve the quality of this internship? Please include any specific recommendations you have that might be useful to your employer supervisor or your faculty coordinator.

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9. Additional comments

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